

VIRGINIA FLAG FOOTBALL ASSOCIATION

2014 STATE TOURNAMENT

DECEMBER 13 - 14 2014

GENERAL INFORMATION SHEET

HEADQUARTERS: Hilton Garden Inn, 441 International Center Drive, Sandston, VA 23150. Reservations call 804 222-3338 or online at www.richmondairport.hgi.com Click on add a special rate code and enter VFF in the group field. Available rooms – 25 double/queens & 40 kings. Restaurant and bar on property. Pool / spa tub/ fitness facilities. **Rate \$69.**

OVERFLOW: Hampton Inn, 421 International Center Drive, Sandston, VA 23150. Reservations call 804 226-1888 or online at www.richmondairporthamptoninn.com Click on add a special room rate code and enter VFB in the group field. Available rooms – 25 double/queens & 40 kings. Comp. hot/cold breakfast is included. Indoor pool/fitness center. Bar/lounge. **Rate \$69.**

OVERFLOW: Courtyard by Marriott, 5400 Williamsburg Road, Sandston, VA 23150 Reservations call 804 652-0500 indicate overflow for VFFA Tournament. Available rooms – 20 doubles. Complimentary breakfast. In-room microwave & refrigerator. Indoor pool, whirlpool, fitness room. **Rate \$69.**

Contact numbers above. Give reservation name (Hotel Group Code), team name, and indicate you will be in the flag football tournament to get the special rates **as soon as possible**. Credit card number required for reservations. The Hotel is close to fields and many restaurants. All room reservations and charges are to be handled by the team. The hotel will be granting several complimentary items to your State Association which helps us keep the Tournament costs down. **Support your VFFA and stay at the HQ**

MANDATORY: to inform our HQ, upon your checking in, how many rooms your team has, for which nights, and the room number of your team manager in case of last minute field or game adjustments.

HQ CHECK-IN HOURS: **ALL TEAMS MUST CHECK IN at HQ – Holiday Inn Express::**
Friday, December 12, 6 PM to 12 PM or Saturday, December 13, 9 AM to 12 Noon. Free “Refreshments” during weekend.
Souvenirs for sale. (limited colors, sizes).

PAIRINGS/GAME TIMES: The **Tournament Draw will be posted** on our web site (www.vffa.com), Tuesday morning, December 9. Count on playing your first game Saturday morning - 8 AM to 11AM.

MAPS: To all playing fields can be picked up at HQ at Check-In time. Maps will be on the back of the Tournament Program.

WINNING TEAMS: Are requested to call in scores to HQ immediately after game. Get HQ phone number at check-in.

GRACE: NO MORE THAN 10 MINUTES GRACE WILL BE PERMITTED BEYOND SCHEDULED PLAYING TIME. We cannot permit games to back up.

ALTERNATE JERSEYS: **Be prepared to wear an alternate jersey / shirt** in case of a color conflict. A coin toss by the Referee will decide which team will change for that game.

(over)

- OFFICIALS:** Will have the authority to eject players for the remainder of the game and / or Tournament. See that your players are aware.
- LOCAL TEAMS:** Consider getting a room at the HQ to use as your team's own "hospitality suite" and as a rest stop between games. The rooms are cheap enough!
- LATE CHECKOUT:** Late checkout for Semi, and Finalists will be available. Captains MUST give Front Desk particulars. You may have to consolidate all gear to a single room.
- RULE BOOKS & STATE AMENDMENTS:** Available online: www.usffa.org - Current State Amendments: www.vffa.com

***** **CHECK OFF FOR TEAM CAPTAINS** *****

- **** THERE WILL BE "A" AND "B" TOURNAMENTS - INDIVIDUAL TROPHIES TO CHAMPS AND RUNNER'S-UP AND TEAM TROPHIES TO SEMI-FINALISTS. ALSO, THE FINAL 4 FROM "A" WILL REPRESENT VIRGINIA IN THE FOLLOWING YEAR'S NATIONALS AND THE FINAL 8 FROM "B", SHOULD THEY RETURN THE FOLLOWING YEAR, MUST PLAY IN "A". FINALLY, BOTH "A" AND "B" CHAMPS WILL HAVE AUTOMATIC (BUT NOT PAID), BIRTHS TO THE FOLLOWING YEAR'S "A" TOURNAMENT.
- **** "TRAVELING TEAMS" - DID YOU RESERVE ROOMS FOR FRIDAY NIGHT SO YOUR TEAM WILL BE WELL RESTED FOR SATURDAY? IT IS ANTICIPATED THAT 18 TEAMS WILL BEGIN PLAY AT 8 AM, 18 MORE AT 9:30.
- **** DID YOU COMPLETE THE TEAM REGISTRATION FORM IN FULL?
- **** DID YOUR TEAM COMPLETE THE UNIVERSAL ROSTER AND WAIVER FORM AND DID EACH PLAYER, YOU, AND YOUR COMMISSIONER SIGN IT? DID YOU SEND ME THE ORIGINAL? IT WILL BE RETURNED IF NOT CORRECT AND COMPLETE.
- **** DID YOU ENCLOSE YOUR NON-REFUNDABLE TOURNAMENT FEE PAYABLE TO THE VFFA IN THE AMOUNT OF \$ 225? NO PERSONAL CHECKS!
- **** DID YOU OR YOUR COMMISSIONER MAIL THE ABOVE THREE (3) DOCUMENTS TO THE STATE PRESIDENT SO THAT HE RECEIVED THEM BY DECEMBER 5TH THUS MEETING OUR DEADLINE AND ENSURING THAT YOU GET YOUR TEAM IN THE DRAW?
- **** DID YOU KNOW THAT IF YOU USE AN OVERNIGHT SERVICE, E.G., POST OFFICE, FED EXPRESS, PURALATOR, YOU ARE ADVISED TO OBTAIN A GUARANTEE FROM THEM THAT THEY WILL LEAVE YOUR REGISTRATION IF NO ONE HOME. DO NOT REQUIRE A SIGNATURE TO LEAVE!! CANNOT MAKE A SPECIAL TRIP TO POST OFFICE OR WHEREVER TO PICK IT UP!!
- **** THE DRAW WILL BE PURELY ARBITRARY AND BY CHANCE. EARLY REGISTRATION ENTRY WILL HAVE NO BEARING ON START TIMES OR BYES. WE WILL CONTINUE TO SEED TEAMS WITHIN A BRACKET (1 VS 2) WHENEVER POSSIBLE, AND WILL TRY TO KEEP TEAMS FROM THE SAME LEAGUE FROM MEETING UNTIL AS LATE AS POSSIBLE.
- **** **TO REGISTER MEANS: APPLICATION FORM, COMPLETED & SIGNED ROSTER, AND FEE.**

DID YOU DO EVERYTHING RIGHT? . **IF SO, CHECK HERE!!**

SEE YOU IN HENRICO COUNTY!

TEAM AND PLAYER WARNING!!

We recognize that players may play on more than one team during the year (spring, fall), or on more than one team during the same season, if in different leagues. We also know that whole teams play in more than one league in those areas of the state where it is practical to do so. But a team which might qualify for the State Tournament from several leagues may only accept one birth. They must choose which League (or season) they will represent and which Tournament (A or B) to enter. The team may not represent more than one League nor play in more than one Tournament during the weekend. If a whole team composed of players must follow these rules, why would a single player be exempt?. The answer is – he is not! The same rationale as stated for a team also applies to an individual player. Players must select which team they will play on before the Tournament, must make sure their name is on that teams Official Roster, and that their name is struck from the Official Roster of any other team if such team is also in the Tournament. One player – one team – one roster!

If it is discovered that a player has already played on one team and is now attempting to play on another, he will be deemed an ineligible player.

The penalty for such action is: (1) The ineligible player will be banned from the Tournament for a period beginning now and continuing for the next two consecutive years, and (2) The team attempting to use such ineligible player will forfeit that game immediately. No action can be taken after a game has been completed (for that particular game). But if the team advances, and the situation reoccurs, the prescribed penalties will be enforced at that point for that game. (Reference VFFA Executive Board Annual Meeting Minutes, year 2000)

NOTE: NO “PICKUP” PLAYERS PERMITTED - The State Tournament Waiver on the Official Roster form has always stated that the Manager “certifies that the Team Roster on the reverse is true and correct and that no additional players have been added to this team in order to enhance it’s success during the State Tournament”.